

**TO: CLUB REPRESENTATIVES TO NJSC**  
**CC: CLUB PRESIDENTS**

**MAY 1<sup>ST</sup>. 2005**

**PLEASE FORWARD TO THE APPROPRIATE PERSON IF YOU ARE NOT RESPONSIBLE FOR THE COMPLETION OF THE ENCLOSED/ATTACHED FORMS.**

**SUBJECT: ANNUAL FORMS DEADLINE - JULY 1<sup>ST</sup> - REDUCED DUES**

Each year at this time, the Council needs (and by-laws require) between June 1 and July 1, submission of:

- 1. ANNUAL CLUB ADMINISTRATION SHEETS (ONE COPY)**
- 2. INTERNET/GUIDEBOOK SHEET (ONE COPY )**
- 3. MEMBERSHIP LIST \* OR MAILING LABEL DISK \*\***

**\*To include names and addresses (phone numbers-emails optional)**

**\*\* 3½ disk in label printable format readable by Microsoft Word, (Windows 95 level or above software). The Credentials address below is an example of a mailing label format. The timely receipt of this information enables the Council to publish accurate information in our Skier's Guide Book, provide information to the appropriate club personnel and to enable the council to comply with IRS regulations concerning our 501C(7) status.**

**IF YOUR CLUB'S ABOVE 3 DOCUMENTS ARE RECEIVED BY THE NJSC BY JULY 1<sup>ST</sup>, AND YOUR CLUB IS IN GOOD STANDING AS A REGULAR MEMBER CLUB AT THE MAY, 2005 MEETING, (includes credit for attending 4 of the 9 scheduled meetings) YOUR CLUB DUES WILL BE \$10.00. (MUST BE PAID BY AUGUST 1<sup>ST</sup>.)**

**FOR ASSOCIATE CLUBS AND REGULAR CLUBS NOT QUALIFYING FOR THE ABOVE REDUCED RATE, OR FILING LATE, THE DUES REMAIN AT \$60, AND MUST BE PAID BY SEPTEMBER 9<sup>TH</sup>.**

**Checks in the appropriate amount made payable to: "New Jersey Ski Council, Inc" are to be mailed to:**

**NJSC CREDENTIALS COMMITTEE**

**C/O: Claire Schneider**

**40 WEST DEERHAVEN ROAD, MAHWAH, NJ 07430**

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**Thank you for your prompt response.**

**CLAIRE SCHNEIDER – PAST PRESIDENT, NJSC**